

Information and conditions for exhibitors

Event

Title:

Organ Donation Congress 2009

Event number:

22108

Time for setup

2009-10-03 10:00 am until 2009-10-03 06:00 pm

Time for dismantling

2009-10-07 06:00 pm until 2009-10-07 00:00

Delivery and storage

Deliveries can only be accepted within the setup times quoted above. All deliveries arriving when neither booth staff nor booth builders are present at the bcc an announcement in written form is required. Deliveries that cannot be clearly assigned to an event or use (booth, symposium, etc.) are not accepted.

The collection of materials can also only take place within the setup times quoted above. In this case we also request an announcement in advance. All materials must be clearly labelled.

In both cases the bcc GmbH is not liable for the completeness and the condition of the deliveries. This also applies to possible damages resulting from the storage at the bcc.

If any unannounced goods remain at the bcc after the end of the event the bcc GmbH reserves the right to either store these goods at the owner's expense or to dispose them at the owner's expense. The decision between storage and disposal lies upon the bcc GmbH.

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General information

The bcc GmbH reserves its supervisory authority in all dealings with exhibitors and their staff, this right being executed by the responsible project manager. Any instructions issued by the bcc's project manager or any third party authorized by this project manager have to be complied with by the exhibitors and their staff.

The bcc GmbH is not liable for theft or personal injury during the setup, dismantling, or the event. The exhibitor is liable for all personal injuries or property damages occurring through the use or presentation of his booth elements, objects, or exhibits. The bcc GmbH is not liable for damages that might occur through the interruptions of the feeding of the power outlets.

The exhibitor commits himself to use energy efficiently. It is therefore requested that all electronic appliances at the booth are turned off at the end of the exhibition day. The bcc GmbH reserves the right to switch off all energy supplies to the booth over night should the exhibitor not comply with those regulations.

The exhibitor, respectively the booth builder, is responsible that all effective technical regulations (DIN, VstättVO, etc.) are kept.

Der Due to the bcc's sprinkler system the construction of booth ceilings is not permitted.

The use of fork lift trucks is not permitted.

All means of transport must be equipped with rubber or nylon wheels only.

No workings are permitted that may damage the building fabric (e.g. drillings in walls, ceilings, or floors). No construction works are permitted that may damage the building fabric (e.g. drillings in walls, ceilings, or floors). If risky construction works become necessary during the setup or dismantling the endangered areas are to be protected.

It is not permitted to use double sided adhesive tape for the laying of the floors. The bcc GmbH provides a specific double sided adhesive tape which is available at the Front Office for 10.00 EUR and may be used exclusively.

The bcc GmbH charges a fee of 1.50 EUR per m² of the booth size for the disposal of all standard waste during the event. The disposal of waste during setup and dismantling as well as all waste exceeding the standard limits during the event will be charged on a time and material basis.

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Catering

We would like to point out the exclusivity of the bcc concerning any catering. It is not permitted to bring your own food, nor to order from external caterers. External caterers are generally refused access at the bcc. The use of private coffee machines etc. at the booth is also not permitted. If this exclusivity is violated during the event the bcc GmbH reserves the right to charge a compensation fee.

Technical equipment

We would like to point out that all AV equipment will be provided by the bcc exclusively. It is not allowed to place or to setup any technical equipment at the booth which has not been provided by the bcc - neither by the exhibitor nor by the booth builder. The bcc will offer and provide all the required AV equipment for you.